

Plan on the use of Capacity Enhancement Grant

Name of School: St. Joseph's College

School Year: 2010-2011

Grant from EDB: \$460,000

Task Area	Major Area(s) of Concern	Strategies/Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
<u>English Department</u> Enhancing students' language proficiency	1. Debating - Assisting teachers in the training new and young debaters	Employing an experienced trainer to conduct debate lectures for F.1 and F.2 students to coach students for inter-class and inter-school events	Through training and practice sessions, students will be equipped with debating skills	1/9/2010 – 31/8/2011	Salary to trainer: HK\$600 x 12 sessions = \$7,200 Adjudication by old boys: HK\$120 x 3 old boys x 4 levels = HK\$1,440	Students' performances in the inter-class and inter-school debating competitions	Evaluation of students' performance in the speaking domains such as debate contests and friendly debates	Ms. J. Lai
	2. Oral training - Relieving F.4 to F.6 teachers' workload in oral training and help preparing students for the English oral examination	Employing experienced ex-students to conduct English practice sessions for groups of five students	Students will acquire proper skills to prepare themselves for the oral examinations and SBA	1/9/2010 – 31/8/2011	Salary to the helpers: \$80 per hour x 10 days x 3 hours per day x 2 helpers = \$4,800	Students' performance in SBA	F.4 to F.6 teachers' and students' comments on the performance of the helpers	Ms. J. Lai
Curriculum Development	Relieving teachers' workload in producing new designs for the new NSS English curriculum and SBA	Recruiting a professional (based on the recommendation of the EDB) to assist F.4 & F.5 teachers in searching and compiling information on the NSS electives	Teachers' workload will be much released	1/9/2010 – 31/8/2011	Cost of program development: HK\$50,000	Quality of the new designs and study materials produced	New designs produced and teachers' comments on the materials produced	Ms. J. Lai

<u>Chinese Department</u> Curriculum Development	Relieving teachers' workload in producing new designs for the new NSS Chinese curriculum and SBA	Hiring helpers to assist in the searching and compiling of information and arranging study materials	Teachers' workload will be much released	1/9/2010 – 31/8/2011	Helpers: 2-3 Cost: \$50 per hour No. of hours: 700 Total Cost: \$50 x 600 = \$35,000	Quality of the new designs and study materials produced	New designs produced and teachers' comments on the materials produced	Ms. Y.F. Wong
Enhancing students' language proficiency	<p>a) Relieving F.1 – F.3 teacher's workload in oral training</p> <p>b) Assisting teachers in the training new and young debaters</p> <p>c) Escorting students to speech and speaking competitions</p> <p>d) Relieving F.4 – F.5 teachers' workload in oral training</p>	<p>Hiring helpers to assist in oral training - group discussions</p> <p>Hiring helpers to design training programmes and be team leaders for friendly debates</p> <p>Escorting F.1 and F.2 students to speech and public speaking competitions</p> <p>Recruiting helpers to assist in oral training - group discussions</p>	<p>Teachers' workload will be much released</p> <p>Teachers' workload will be much released</p> <p>Teachers' workload will be much released.</p> <p>Teachers' workload will be much released</p>	<p>1/10/2010 - 31/8/2011</p> <p>1/7/2010 – 31/8/2011</p> <p>1/10/2010 – 31/7/2011</p> <p>Feb. 2010 to July 2010</p>	<p>Helpers: 2 Cost: \$80 per hour No. of hours: 30 Total Cost: \$80 x 30 = \$2,400</p> <p>Helpers: 2-4 Cost: \$100 per hour No. of hours: 20 Total Cost: \$100 x 20 = \$2,000</p> <p>Cost: \$50 per hour No. of hours: 20 Total Cost: \$50 x 20 = \$1,000</p> <p>Helpers: 3 Cost: \$80 per hour No. of hours: 120 Total Cost: \$80 x 120 = \$9,600</p>	<p>Students' improvement in their oral ability</p> <p>Basic debate skills learned by the new debaters</p> <p>Students' performance in the HKCBE</p>	<p>Students' feedback on the helpers recruited</p> <p>Students' performances in friendly debates</p> <p>F.4 and F.5 teachers' and students' comments on the performance of the helpers</p>	<p>Ms. Y.F. Wong</p> <p>Ms. Y.F. Wong</p> <p>Ms. Y.F. Wong</p> <p>Ms. Y.F. Wong</p>

<u>IT Department</u> Network maintenance	Maintaining the network infrastructure	Employing a helper to assist in network integration	Providing better network service	Sep. 2010 – Aug. 2011	Salary: \$50 per hour x 120 hours = \$6,000	Quality of staff and student network services	Teachers' feedback on the performance of the helper	Mr. K.K. Ip
IT Technicians	Looking after the MMLC, the ITLC and the computer rooms and assisting all teachers on computer problems	Employing two full time IT technicians to deal with all the computer problems	Releasing the workload of the computer teachers and giving assistance to all teachers	Sep. 2010 – Aug. 2011	IT technician: \$10,770 (including MPF) x 12 months = \$129,240 IT technician: \$8,878 (including MPF) x 12 months = \$106,536	Ability to help teachers with computer problems and the smooth running of the MMLC and the ITLC	Teachers' feedback on the performance of the IT technicians	Mr. K.K. Ip
Programme development	Developing software programmes	Employing a helper to assist in software development and system integration	Tailor made software programmes can be developed	Sep. 2010 – Aug. 2011	Salary: \$50 per hour x 60 hours = \$3,000	Ability to develop IT software	Feedback from teachers on the performance of the helper	Mr. K.K. Ip
<u>Library Assistant</u>	Assisting the teacher librarian to perform her duties	Hiring a library assistant to assist the teacher librarian	The teacher librarian's workload can be relieved to conduct some teaching duties	Sep. 2010 – Aug. 2011	Salary: \$10,770 (including MPF) x 12 months = \$129,240	Ability to help the teacher librarian to perform her duties	Teacher librarian's comment on her performance	Ms. A. Tai

**GRAND TOTAL: \$487,456    DEFICIT: \$27,456**